



The University of Mississippi (UM), affectionately known as Ole Miss, has two great opportunities available in the Office of Internal Audit! The positions are based on the main campus in Oxford, MS and are eligible for a hybrid remote work and flexible schedule to provide flexibility and improved work/life balance. Check out details for each position at careers.olemiss.edu.

Staff Investigator, Associate Investigator, or Investigations Manager

We may hire anyone that meets the qualifications for either a Staff Investigator, Associate Investigator, or Investigations Manager depending on qualifications and experience.

This position administers complaints received through the ethics hotline as well as other reporting avenues, and ensures received complaints are triaged and handled in accordance with protocols. Conducts sensitive special projects such as advisory/consulting services, investigations, and other projects, as assigned. The incumbent will perform and/or lead all phases of investigations including planning, conducting and documenting interviews, preparing the audit program, reviewing documentation/evidence, performing analytical reviews, and documenting results via reports. Applicants must have demonstrated strong written and oral communication skills and the ability to analyze, interpret, and evaluate data.

Annual Salary Ranges and Minimum Education/Experience

Staff Investigator: \$54,088 - \$76,688 requiring a bachelor's degree in accounting, finance, business, criminal justice, law/legal studies, or related field from an accredited four-year college or university.

Associate Investigator: \$59,761 - \$84,729 requiring a bachelor's degree in accounting, finance, business, criminal justice, law/legal studies, or related field from an accredited four-year college or university and 2 years of experience. CIA, CPA, CFE, CISA or related certification preferred.

Investigations Manager: \$71,873 - \$101,902 requiring a bachelor's degree in accounting, finance, business, criminal justice, law/legal studies, or related field from an accredited four-year college or university and 4 years of experience. CIA, CPA, CFE, CISA or related certification preferred.

Staff, Associate, or Senior Auditor

We may hire anyone that meets the qualifications for either a Staff, Associate, or Senior Auditor depending on qualifications and experience.

This position will be responsible for auditing University departments and programs for compliance with applicable laws, policies, procedures, testing internal controls, and making recommendations to improve business processes. The incumbent will perform engagements using auditing standards and practices for the institutional internal audit function and perform all phases of assigned projects including planning, fieldwork, and draft reports. Applicants must have demonstrated strong written and oral communication skills and the ability to analyze, interpret, and evaluate data.

Annual Salary Ranges and Minimum Education/Experience

Staff Auditor: \$54,088 - \$76,688 requiring a bachelor's degree in accounting, finance, business, criminal justice, law/legal studies, or related field from an accredited four-year college or university.



Associate Auditor: \$59,761 - \$84,729 requiring a bachelor's degree in accounting, finance, business, criminal justice, law/legal studies, or related field from an accredited four-year college or university and 2 years of experience. CIA, CPA, CFE, CISA or related certification preferred.

Senior Auditor: \$71,873 - \$101,902 requiring a bachelor's degree in accounting, finance, business, criminal justice, law/legal studies, or related field from an accredited four-year college or university and 4 years of experience. CIA, CPA, CFE, CISA or related certification preferred.

Benefits

UM offers great [benefits](#) including a state defined benefit retirement plan (PERS), tuition waiver for employees, tuition benefit for children, [Red, Blue & Well](#), a variety of discounts, and more! See [Total Compensation Calculator](#). UM also has several benefits that offer a great work/life balance including 15 paid holidays annually, 18 vacation days, and 12 sick days (continuously rolling vacation and medical leave). The Office of Internal Audit may also provide financial support for acquiring certifications and attending training sessions to enhance skillsets.

About The University of Mississippi

Founded in 1848, the University of Mississippi is the state's flagship university with 24,710 students enrolled as of Fall 2023. Included in the elite group of R1: Doctoral Universities, it has a long history of producing leaders in public service, academics, and business. Its academic divisions include a major medical school, nationally recognized schools of accountancy, law and pharmacy, and an Honors College acclaimed for a blend of academic rigor, experiential learning, and opportunities for community action. The University of Mississippi has been named a Best College Buy by Forbes Magazine and the campus has been touted as The Most Beautiful Campus by the Princeton Review. For the 14th year, The University of Mississippi was named one of the nation's [Great Colleges to Work For](#).

Ole Miss Athletics shines with a rich tapestry of achievements, including winning the 2022 NCAA College World Series, the 2021 NCAA Division I Women's Golf Championship, the D1A Spirit Program Gameday National Champions, a ranked football team led by Lane Kiffin, and a number of NCAA individual championships for other sports!

About the Office of Internal Audit

The UM [Office of Internal Audit](#) currently has 4 full-time employees. The Director reports functionally to the Chief Audit Executive at the [Mississippi Institutions of Higher Learning \(IHL\)](#) and administratively to the Chancellor of the University of Mississippi. Our office is located on the main campus in the beautiful small town of Oxford, Mississippi. Other campuses include DeSoto, Tupelo, Grenada, Rankin, and Booneville. The University of Mississippi Medical Center (UMMC), located in Jackson, has a separate Office of Internal Audit that also reports directly to the IHL and not through our office; thus, UMMC is not within our purview.

About the City of Oxford

Oxford is a great place to visit, raise children, and retire. Touted as the "Cultural Mecca of the South", creativity abounds in Oxford as musicians, artists and writers alike find inspiration in Oxford's rich history, small town charm and creative community. The square is home to a variety of shops and elegant boutiques including the south's oldest department store. Around the bend, you will find one of the nation's most renowned independent bookstores and an art gallery featuring a variety of art forms and monthly showings. Over the years Oxford has also been known for offering exceptional culinary experiences. Whether visiting one of James Beard winning Chef John Currence's four restaurants, sampling soul food at Ajax Diner or eating the famous chicken-



on-a-stick at the local gas station, you can't go wrong eating in Oxford. Oxford is located approximately 1.25 hours from Memphis, TN, 2.5 hours from Jackson, MS, 45 minutes from Tupelo, MS, and 3 hours from Birmingham, AL.

How to Apply

To apply for the Staff Investigator, Associate Investigator, or Investigations Manager position [click here](#).

To apply for the Staff, Associate, or Senior Auditor position [click here](#).

Please feel free to pass along to anyone who may be interested.

Hotty Toddy!